

**CANTONMENT BOARD, RAMGARH CANTT
(JHARKHAND)-829122**

Cantonment Board, Ramgarh Cantt (Jharkhand)-829122 invites applications from the eligible candidates for the post of Lower Division Clerks (LDCs) in the office of Cantonment Board, Ramgarh Cantt (Jharkhand).

Sl. No.	Name of the post	No. of post	Pay Scale	Age limit	Minimum Qualification	Category	Nature of post
01	Lower Division Clerk.	02 (Two)	Rs.5200-20200 + Grade Pay Rs.1900 (Pre-revised)	18-25 yrs for Gen/UR Category and 18-30 yrs for ST Category	Intermediate/10+2 Pass from Recognised University/Board with knowledge of MS Office	01 (One) post for Gen/UR Category and 01 post for ST Category	Permanent.

Last date of receipt of applications: - 30.7.2018 upto 17:00 hrs.

Sd/-
(Sapan Kumar)
Chief Executive Officer
Ramgarh Cantt.

Details of Advertisement for Recruitment of LDCs Published in Employment News Paper 23 June – 29 June 2018 and in Daily Local Hindi News Paper Dainik Jagran & Hindustan Dt. 29.06.2018.

1. Last date of receipt of application - 30.7.2018 upto 17:00 hrs. (Applications received after 17:00 hrs of the last day {30.7.2018} will not be considered at any circumstances).
2. Fees - Rs.500/- for General Category candidates and Rs.200/- for ST Category in the shape of **Demand Draft** or **Bankers Cheque** of any Nationalised Bank / Scheduled Bank payable at Ramgarh in favour of **the Chief Executive Officer, Cantonment Board, Ramgarh Cantt (Non refundable)**. Physically Challenged candidates are exempted from payment of examination/test fee. Candidates belonging to ST & Physically Challenged Category are required to submitted certificates issued from the competent authority and certificates should be have been issued during 2017-18.
3. Method of Selection - Written Test (80 marks) & Skill Test (20 marks).
4. Date, Time & Place of Written Text / Examination - 12.8.2018 at 11:00 hrs
Cantt Girls' Middle School, Near Subhash Chowk, Ramgarh Cantt.
5. Date, Time & Place of Skill Test - 26.8.2018 at 11:00 hrs in the Conference Hall of Cantonment Board Office, Ramgarh Cantt.
6. Questions (Objective type) - General Studies, Current Affairs, Mathematics of 10th Standard with 1/3 Negative Marking.
7. Duration of written test - 1^{1/2} hrs (90 Minutes).
8. Top ten stood in written test will be called for skill test.
9. Computer Typing Test - 10 minutes.
10. Candidates must have perfect knowledge of Computer especially in MS office.
11. Method of application - Apply for post on white paper in format given below (use more than one page if required).
12. Mode of sending of application - By Regd. / Speed Post addressed to the **The Chief Executive Officer, Cantonment Board Office, Ramgarh Cantt (Jharkhand) – 829 122**. Attested copies of testimonials are required to be attached with the format duly filled-in properly with 02 nos. of recent coloured passport size photographs.
13. After screening of documents suitable number of eligible candidates shall be called for written test / skill test. The CEO reserves the right to shortlist candidates for written test.
14. Production of original certificates is must before the screening committee, before the start of written test. Non production of original certificates will also make the candidate disqualified. The disqualified candidates will not be allowed to participate in written/skill test.
15. Incomplete & incorrect applications of applicants will not be considered and shall be rejected without giving any intimation to the candidate (s).

16. The candidates presently working in State Govt. / Central Govt. / Autonomous Bodies etc. are required to produce **No Objection Certificate** obtained from **Current Employer**. The current employer will also certify their vigilance clearance and integrity.
17. Any discrepancies found in the certificates or wrong information by the candidate (s) will attract the disqualification of candidature.
18. Cantonment Board, Ramgarh Cantt will not be responsible for any other arrangements.
19. No TA/DA will be paid by the Cantonment Board, Ramgarh Cantt for attending the written / skill test by the candidate (s).
20. The CEO reserves the right to accept or reject any application or entire exercise of appointment of Lower Division Clerks (LDCs) without assigning any reason thereof.
21. Format and details can be downloaded from our website www.cbramgarh.in w.e.f. 30.6.2018 from 10:00 hrs.
22. For further any change in scheduled dates or date of downloading of Admit Card or Hall Ticket or any more information please visit our website www.cbramgarh.in from 05.8.2018 in between 15:00 hrs to 17:00 hrs.

Sd/-
(Sapan Kumar)
Chief Executive Officer
Ramgarh Cantt.

Religion:

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UID (AADHAAR) No. :-

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Mobile No. / Land Line Phone No. with STD Code (Mandatory):

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E-mail id (Mandatory):

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Educational qualification: -

Standard	School /College	Board / University	% of Marks	Division	Subject
High School					
Intermediate					
Diploma/Degree					
Other qualification					

Experience, if any_____.

Fees paid in the shape of D.D. / Bankers Cheque:

D.D. / Bankers Cheque No	Amount	Dated	Bank Name

Other relevant information: - _____.

Whether related to any member or employee of the Board (Yes/No). If yes, give details: - _____.

Declaration

I _____ S/o-D/o-W/o _____
do hereby declare that the above information furnished by me are true and correct to the best of my knowledge and belief, later on, if any information is found incorrect or false myself candidature will be deemed to be terminated by the CEO, Cantonment Board Ramgarh without giving any notice to me.

Place: -

Dated: -

Signature of the Candidate